



Montague DPW
128 Turners Falls Road
Montague, MA 01351
Tel. 413-863-2054

This institution is an equal opportunity provider.

January 9, 2024

Truck Driver/Laborer in Training

The Town of Montague is looking for two reliable full-time Truck Driver/Laborers in Training.

The job requires a driver's license and the ability to obtain a CDL. Upon completion of 6 months of employment with the Town, you will be eligible to enroll in a Town-approved CDL training program at the Town's expense.

Experience is a plus in construction, road maintenance, snow removal, sanding and all other duties assigned, but are willing to train the right person.

The right candidate will work a 10-hour 4-day week schedule and receive excellent benefits. Starting pay is \$19.36.

Applications and a full job description are available upon request at the DPW or email: hwcompliance@montague-ma.gov.

Applications and/or resumes can be emailed to hwcompliance@montague-ma.gov or mailed or dropped off at the Montague DPW, 128 Turners Falls Road, Montague, MA 01351. Applications and/or resumes will be accepted until the position is filled.

POSITION TITLE:	Truck Driver/Laborer In Training	DATE:	August 2023
DEPARTMENT:	Department of Public Works	GRADE:	B
REPORTS TO:	DPW Foreman	FLSA:	Non-Exempt

Statement of Duties

Position provides semi-skilled and unskilled labor in areas of maintenance and repair for the Public Works Department. Responsibilities include ensuring the safety and cleanliness of town streets and roadways, ensuring the proper working condition of equipment and supplies, and performing a variety of equipment operation, maintenance, and repair duties.

Supervision/Guidance Received

Employee is familiar with the work routine and uses initiative in carrying out recurring assignments independently with specific instruction. Any questionable cases are referred to the supervisor for clarification or interpretation. The supervisor checks employees’ work only to ensure that completed work, methods used are technically accurate, and that instructions are being followed.

Job Environment

Position responsibilities require the use of judgment and initiative to interpret the numerous standardized practices, procedures, or general instructions governing the work. Employee is expected to locate, select, and apply the most pertinent practice, procedure, regulation, or guideline for a given situation.

Errors can result in personal injury/loss, delay, or loss of service, injury to other employees, damage to buildings or equipment.

The position has occasional contact with the public in person or on the phone to respond to inquiries and complaints and providing information and assistance. The position has daily contact with other town departments, employees, contractors, and vendors for the purpose of giving or receiving information and providing information and assistance regarding departmental operations. Contact usually occurs in person, or on the phone.

Position Functions

The essential functions or duties listed below are intended only as illustration of the various types of work that may be performed. The omission of specific statements of duties does not

exclude them from the position if the work is similar, related, or a logical assignment to, or extension of, the position.

Essential Functions

1. Ensures the safety of town streets and roads for the driving public; removes snow, applies blacktop to roads, removes debris, hauls, and spreads construction materials, and performs a variety of street maintenance functions.
2. Provides for the operation, maintenance, and repair of equipment and machinery; maintains and updates maintenance records.
3. Maintains the town's sewers, monitors equipment; builds and maintains catch basins; installs, rebuilds, or replaces sewer lines, storm drainage lines and manholes.
4. Installs holiday lights or decorations as required.
5. Installs and maintains traffic lights and applies traffic markings.
6. May direct traffic during construction work.
7. Cleans streets, roadways and perform other town-wide clean up functions. Trims trees, removes snow, sands roads, sweeps roads.
8. Operates a variety of vehicles and equipment, to include rodders, pavers, rollers, and jackhammers; ensuring that all safety precautions are followed.
9. Performs CDL circle check; lubricates, adds oil, inflates tires and otherwise services equipment to ensure proper operation; reports any malfunctions to supervisor, and may assist in making minor repairs and maintenance.
10. Map's location of sewer collection lines for flow and size of pipes.
11. May enter data onto computer database related to catch basin locations, sewer flow data, marking out deadheads, and separating out sewer from storm drainage lines.
12. Provides back up support and assistance to transfer station employees.
13. Prepares for and responds to seasonal challenges including snow removal, snow, and storm water, flooded areas, construction projects, and repair and maintenance of equipment and machinery.
14. As requested, participates in all snow and ice removal operations and other emergencies declared by the department.

Recommended Minimal Qualifications

Education and Experience

A candidate for this position should have a High School diploma or equivalent and one year's experience in construction work or equivalent education and experience.

Additional Requirements

A candidate for this position is required to have a valid driver's license.

Knowledge, Skills, and Abilities

A candidate for this position should have knowledge of:

- Materials, methods, and current practices essential to the maintenance of town streets and roadways

Skill in:

- Safe and effective equipment and vehicle operation techniques

And ability to:

- Follow directions.

Tools and Equipment Used

Equipment operated includes light truck, automobile, light equipment, pneumatic tools, power tools, hand tools and office machines.

Physical Requirements

The employee is frequently required to stand, walk, sit, speak, hear, use hands to operate equipment, and drive motor equipment during work hours. The employee regularly lifts or carries up to 60 pounds and occasionally lifts up to 100 pounds. Normal vision is required for this position.

Work Environment

Employee works at loud construction sites and is exposed to outdoor weather conditions, fumes and/or airborne particles, moving mechanical parts and extremes of temperature constantly; high places, toxic and/or caustic chemicals, occasionally.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.

Approved:

_____ Date _____
Steve Ellis
Town Administrator

_____ Date _____
Board Chair, if necessary